



# PUBLIC SCHOOLS OF NORTH CAROLINA

DEPARTMENT OF PUBLIC INSTRUCTION | Mark Johnson, *Superintendent of Public Instruction*

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**TO:** Superintendents, Local Education Agencies  
Directors/Coordinators, Exceptional Children Programs  
Lead Administrators, Charter Schools

**FROM:** Stacey Wilson-Norman, Ed. D.  
Chief Academic Officer

*SN*

William J. Hussey, Director  
Exceptional Children Division

*WJH*

**DATE:** July 1, 2018

## **RISK POOL PROGRAM APPLICATION FOR FUNDS – FY 2018-19 FEDERAL PROGRAM REPORT CODE (PRC) 114 FUNDS, AGES 3 THROUGH 21**

The Individuals with Disabilities Education Act 2004 (IDEA 2004) has a special provision which gives states the opportunity to reserve a percentage of the state's set-aside funds for implementing a neutral cost sharing and reimbursement program of high-need, low-incidence, catastrophic, and/or extraordinary aid to LEAs providing services to "high-need" children with disabilities. This is the thirteenth year the Exceptional Children Division has implemented the Children with Disabilities – Risk Pool Program Fund (RPF). This federal program is listed in the Allotment Policy Manual as Children with Disabilities – Risk Pool Program Fund, PRC 114.

Risk Pool Program child specific funds may be secured from the North Carolina Department of Public Instruction, Exceptional Children Division via an application process. The Procedures and Instructions Manual, application, and each RPF form are listed as separate documents as a means to quickly locate the item needed. Please refer to the rubric, located in the Procedures and Instructions Manual, prior to completing an application for a child. The rubric is also imbedded into the application for 2018-2019 to assist LEAs with understanding the scoring process.

Application forms and reference materials are located at the Exceptional Children Division's website under the Finance and Grants tab; the website address is located below. Do not use forms from previous years.

<http://ec.ncpublicschools.gov/finance-grants/applications/risk-pool-program>

The Risk Pool Program Fund application and review process for the 2018-2019 school year is outlined below:

- All applications must be submitted by mail and postmarked on or before September 30, 2018.
- To be eligible for funding consideration, a child must have special education and related service costs that exceed \$32,156.82 a year *and* have a minimum rubric score of *eight (8)* or higher.
- All applications will be ranked based on individual child rubric scores and allocations will be made based on available funds.
- For children funded with Risk Pool Program funds in 2017-2018, an End-of-Year update must have been received in order to be considered for funding for 2018-2019.

### **EXCEPTIONAL CHILDREN DIVISION**

William J. Hussey, *Director* | bill.hussey@dpi.nc.gov

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AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

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- Although a child may be funded for up to five (5) years during his/her school career in North Carolina, there is no guarantee that the application will be funded each year, as it is based on the rubric score and the availability of funds.
- Requests for supplemental aids or assistive technology needs must include a copy of the relevant evaluation(s) (i.e., PT, OT, SLP, Assistive Technology, etc.) and the IEP to justify the need for the child. An invoice or official itemized quote from the vendor that includes items needed and prices must also be submitted with the application.

For additional information, contact Lori Peterson at (919) 807-3932 or [lori.peterson@dpi.nc.gov](mailto:lori.peterson@dpi.nc.gov).

MPM/SWN/WJH/SHT/ljp

CC: Adam Levinson  
Alexis Schauss  
Finance Officers